



# Appeals and State Hearings Newsletter

website: [www.ladpss.org](http://www.ladpss.org)

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Our address: 3833 S Vermont Ave - 4<sup>th</sup> floor  
Los Angeles, CA 90037

## LET'S TALK!



Starting October 1, 2003, Appeals Hearing Specialists will again call - or write via LEADER Outlook - all district fair hearing liaisons to discuss proposed corrective actions **BEFORE** sending Case Correction Memos. If you recall, ASH temporarily suspended proposed case correction discussions with district and regional liaisons. Now, with the hiring of new staff, we're able to resume "business as usual." We look forward to our discussions with line staff once again!



## COMPLIANCE COUNTDOWN

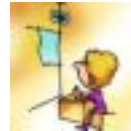
A "granted decision" means the Judge has ruled in favor of the claimant and some type of corrective action is necessary. The County must "comply" with the order of the decision within 30 days. ASH tracks and reports on compliances with state hearing decisions via a LOTUS Notes application.



The LOTUS Compliance Database allows ASH to send copies of each decision to affected Office Heads. Office Heads also receive reminder reports (weekly and mid-month notifications) plus a monthly overdue report

itemizing delinquent compliances. Executive staff is also advised of compliances which have not been timely completed. It is important to expedite compliances in order to meet the State mandate, protect the rights of the claimant and issue timely benefits.

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## Dear ASHLEY

Dear "ASHley,"

One of the participants in my file has requested a hearing because her benefits were not correctly computed. I corrected the problem and supplemental benefits are now available. The participant is satisfied and told me she no longer needs a hearing. What should I do?

Signed, "Uncertain"



Dear "Uncertain"

Once a hearing has been requested, only the Appeals Hearing Specialist assigned to the case can negotiate a withdrawal of the hearing request. The Specialist must personally discuss each withdrawal with the participant/claimant to determine whether a withdrawal is, in fact, appropriate. The County must notify the State Hearings Division in Sacramento of each hearing disposition. In our mission to protect due process, ASH and the State send official forms to all claimants explaining the right to a hearing, the right to postpone a hearing and the right to reopen the hearing at a later date. Even though the participant is satisfied with the district's actions, please advise any participant who has requested a hearing to contact his/her assigned Appeals Hearing Specialist as there is a need to finalize the disposition of the appeal request.



Case Correction Memos (PA 411) sent by ASH to district offices now identify potential Food Stamp errors. If the issue involves Food Stamps, a notation on the upper right hand corner of the PA 411 alerts districts that the case in question may have a potential Food Stamp error!



In August 2003, there were 227 PA 411s with FS alert notations. Remember that a corrected case means one less error case!!!